



The Parish of St. Anthony
Religious Education Office
Rose Dillon, Director
110 Anchor Avenue, Oceanside, NY 11572
516-764-0048 x 2520

April 2019

Dear Parent/Guardian,

We would like to welcome you and your family back for another year of Religious Education at St. Anthony's Parish. As you know, the success of the program rests on the generosity and dedication of our volunteer catechists (teachers) who minister to your children throughout the school year.

Mass Attendance: The Eucharist is the source and summit of our faith. All children in our program must attend Sunday Mass. Our parish offers Masses on: Saturday 5:00pm; Sunday: 8:00am; 9:30am Family Mass; 10:30am(Chapel), 11:00am; 12:30pm; 12:45pm Spanish Mass, 5:00pm Youth Mass. I invite all of you to become involved with our Family Mass. Please plan to celebrate with us!

Enclosed you will find a registration form which is to be **returned to the office by May 31st 2019**. Children will be placed into classes on a "first-come, first-served" basis so please get your registration forms in as early as possible. I believe that it is important for our children to identify with St. Anthony as their parish community, which encompasses all of our parish families regardless of what schools they attend or who their friends are. Diocesan guidelines encourage that children be exposed to new classmates and teachers throughout their faith formation years. Therefore, do not request that your children be placed in a class with their friends or a specific teacher. I ask for your support in this decision and ask that you encourage your children to make new friends within their religion class; class is only one hour once a week!

NEW OPTION THIS YEAR: As of April 15th, if you are paying by **CREDIT CARD ONLY**, you may register and pay online by going to: www.sacli.org Click on the **FORMATION** tab and follow the directions.

You can only use this option if you are paying in full (including sacramental fees if they apply). **If you need financial assistance, receive a catechist discount, or have other special needs, you cannot apply online.**

There will be a \$35 processing fee per child for any requests for a change of class after your registration form is processed. Please choose the day and time you request carefully to avoid this fee. Because of the size of our program, changing the day your child attends once registered may not be possible.

- **There will be a \$40 late fee** accessed if your registration form is received after the deadline date of May 31 and **\$75 if returned after August 19.**
- **First Communion and Confirmation fees will be required at the time of registration.**
- **A Policy Statement that must be signed is enclosed as well as a Volunteer Form.** Please make sure it is signed and returned with your Registration Form.

All incomplete registration applications, including all fees, forms and baptismal certificates (if required) will be returned unprocessed.

I look forward to working with you next September as together we prepare your child both spiritually and educationally on a path to a deeper fulfilling relationship with our Lord, Jesus Christ.

Rose Dillon, Director

<p>Letters will be mailed home to each family in September with your children's class placement, calendar for the year and the week religion classes will start.</p>

NO CHILDREN WILL BE REGISTERED AFTER NOVEMBER 1ST

Religious Education Policies: 2019-20
MUST RETURN WITH APPLICATION

I have read and will abide by the following policies. ↓

↓
→→→ **Parent/Guardian Signature**

The philosophy of St. Anthony's Religious Education program is an explicit expression of the evangelizing mission entrusted by Jesus to the Church. Its purpose is three-fold: to teach the message of Jesus, to build community and to serve. The following policies have been established to ensure that each student in the Religious Education program fulfills this mission to the best of their ability. **We ask that you carefully read and sign this page and discuss the importance of these rules with your child.**

Attendance: Weekly attendance is a vital part of your child's preparation both for the reception of the sacraments and to build a sound foundation for their faith formation from childhood into adulthood. For this reason, if a child misses more than six classes, they will not be accepted into the next level until all work is completed.

Food: All food and beverages, including water, will be prohibited once your child enters the building. We have children with severe allergies and their safety must come first. Please provide a snack for your child before they come to class.

Behavior: St. Anthony is a Catholic community, which thrives on Christian principles of respect and courtesy. A firm commitment to individual responsibility is necessary for all students. It is expected that students will obey all the rules and policies of the program as well as ordinary rules of courtesy and good behavior. Acts of violence directed towards persons and/or property do not have a place in the school. Potentially harmful and dangerous items will not be permitted on the premises at any time. In addition the following acts will not be tolerated:

Destruction of school or church property	Fighting
Insolence or disrespect	Use of obscene language
Stealing	Use of electronic devices
Leaving school property before dismissal without consent	

If a student breaks these rules the following steps will be followed:

First time: student will be sent to the office where the Director will speak with them about acceptable behavior

Second time: parents will be called and asked to speak with their child about their behavior

Third time: parents will be called to pick up their child immediately. All class work will be finished at home and seen by director before child attends class the following week. If misbehavior continues child will be removed from the program pending a meeting with the Director, pastor and parents.

Electronic devices (iPad; cell phone, games etc) Cannot be used during class time. If your child uses their cell phone in class, it will be taken away and you will need to come into the office after classes to pick it up. In case of emergencies from home you can call the Parish Center or Religious Education Office at any time your child is in class.

Tuition/Fees: no child will be enrolled in a class until the office receives tuition/fees. If there is a financial burden, we will work with you towards resolving the situation. Please call the office if you need to speak to me about any financial situation. All calls will be confidential.

Traffic: for the safety of your children, we ask that you follow the procedures set forth for arrival and dismissal of students.

Emergency School Closing: In the event of inclement weather, St. Anthony will follow the same procedure as the Oceanside School District. More detailed information will be provided at the beginning of the school year.

VOLUNTEER FORM
MUST RETURN WITH APPLICATION

Name: _____ **Phone #** _____
Please print

The goal of the Religious Education Program is to share the Good News of Jesus Christ with families of the Parish. Of course we can't do this without volunteers. Please consider the ways in which you could best serve this faith community. You might feel called to work directly with children. Perhaps you would feel more comfortable helping out behind the scenes by volunteering in other areas. All efforts are appreciated. **Please indicate which of these positions would interest you by putting a check mark next to that position.**

CATECHIST (Teacher) _____

Catechists support parents as primary teachers of faith by providing a time and place for children to gather together to pray and learn as a small community. Catechists are responsible for preparing and presenting lessons each week. Those who are interested in becoming a Catechist will meet with the Director to discuss both the rewards and responsibilities of this ministry. No prior teaching experience is necessary for catechists; only a willingness to learn, a desire to share faith and a commitment to worship in a Catholic Community.

ASSISTANT CATECHIST _____

Assists the Catechist by working with the children during class time. Together with the catechist they help build community within the classroom through prayer and lessons. They may be called upon to make phone calls to parents and coordinate class projects.

SUBSTITUTE CATECHIST _____

Available to teach in the classroom when the regular catechist cannot teach his/her class. Needs to be available without much notice. The substitute picks the days they are available and will be given material to cover the one-hour class.

HALL MONITOR _____

While classes are being held, adults ensure the safety of the children while in class. They monitor the hallways and bathrooms during class time. They help with the arrival and dismissal time procedures as well as those arriving late for class.

FAMILY MASS _____

Help approximately 1-2 Sundays a month for our 9:30 Family Mass. Set-up for our Coffee Hour which follows the Mass and help during the hour.

If you cannot offer to help with any of the above, please indicate in what way you can offer to help:

THANK YOU

FOR EACH CHILD PLEASE LIST ANY ALLERGIES, MEDICATIONS, PHYSICAL, EMOTIONAL, OR LEARNING DISABILITIES, ORDER OF PROTECTION:

CHILD'S NAME _____ CONDITION _____

CHILD'S NAME _____ CONDITION _____

Do you have an Order of Protection: Yes ___ No ___ (if yes provide documentation and photo ID)

Does your child have an IEP: Yes ___ No ___ (if yes provide documentation) Child's Name: _____

EMERGENCY CONTACT INFORMATION: 2 CONTACTS MUST BE LISTED
ALL INFORMATION MUST BE COMPLETED OR REGISTRATION WILL NOT BE ACCEPTED:

Name	Relationship to Child	Home #	Cell #
<u>Contact #1</u>			
<u>Contact #2</u>			

LATE FEE: \$40 IF NOT RETURNED BY June 15th, 2019

\$75 IF RETURNED AFTER AUGUST 19, 2019

**ANY APPLICATION RECEIVED WITHOUT PAYMENT OF REGISTRATION AND FEES AND/OR BAPTISMAL CERTIFICATE, IF REQUIRED, WILL BE RETURNED WITHOUT PROCESSING
NO CHILD WILL BE REGISTERED FOR THE 2019-20 SCHOOL YEAR AFTER NOV. 1ST**

\$35 PER CHILD FEE FOR ANY REQUESTS FOR CHANGE OF CLASS DAY/TIME

Please choose your day and time carefully

***If you have a financial burden, please do not hesitate to call so we can work out a suitable payment plan or other option. All information is strictly confidential! 516-764-0048 x 2520**